

# Civil Engineering Technician Job Description

## Summary

Due to our company's recent growth, Townsend Engineering has an exciting position for a full-time Civil Engineering Technician, to join our close knit team. Our ideal candidate would be a self-motivated individual that possess the skills and knowledge to assist our engineers with civil, site, and structural designs, all while maintaining the highest level of client service.

## Primary Responsibilities and Duties:

- Work on various projects including industrial, commercial, municipal, and residential.
- Assist engineers in various technical aspects of conducting preliminary surveys, planning, designing, and execution of projects.

## Required Experience and Qualifications:

- Associates Degree in Engineering or 2 to 5 years of related experiences
- Working knowledge and experience using AutoCAD and Civil 3D design software
- Strong knowledge of Windows operating system and Microsoft Office
- Strong verbal, written, and communications skills with the ability to clearly communicate technical subject matter to a wide range of audiences
- Team-oriented to keep productive, efficient and on-task
- Ability to work in a fast paced environment, with the skills to handle multiple jobs of varies sizes
- Multitasker who can work independently
- Desire and ability to learn new skills and assume new responsibilities
- Valid driver's license and a good driving record

## Position Type:

Full-Time/Regular

Townsend Engineering is an equal opportunity employer and values diversity in its workplace. All qualified candidates are encourage to apply including minorities, women, veterans and individuals with disabilities.

## Job Salary:

Salary is based upon education and experience.

## Job Location:

Davenport, Iowa, United States

